

## HEALTH CARE COMPLIANCE PROGRAM TIPS

### **The Seven Fundamental Elements of an Effective Compliance Program**

1. Implementing written policies, procedures and standards of conduct.
2. Designating a compliance officer and compliance committee.
3. Conducting effective training and education.
4. Developing effective lines of communication.
5. Conducting internal monitoring and auditing.
6. Enforcing standards through well-publicized disciplinary guidelines.
7. Responding promptly to detected offenses and undertaking corrective action.

### **Five Practical Tips for Creating A Culture of Compliance**

1. Make compliance plans a priority now.
2. Know your fraud and abuse risk areas.
3. Manage your financial relationships.
4. Just because your competitor is doing something doesn't mean you can or should.  
Call 1-800-HHS-TIPS to report suspect practices.
5. When in doubt, ask for help.

